

To:

From:

RE: DNAnexus Connect Conference

I am seeking approval to attend the 2019 DNAnexus Connect Conference in Cambridge, MA to be held September 11-12 at the Kimpton Marlowe Hotel. The 2-day conference is focused on learning more about leveraging the DNAnexus Platform to advance translation informatics, AI & Deep Learning, and other innovative technologies in biomedical research and precision medicine. At a cost of \$XXX to attend the conference, it is a valuable investment aimed at giving me the rare opportunity to actively contribute to the DNAnexus roadmap and assist in transforming the use of next-generation sequencing data in research, discovery, and clinical care.

In addition to the conference sessions featuring case study experiences from researchers, the 2019 DNAnexus Connect Conference features hands-on workshops and also offers networking opportunities where I can discuss strategy and build relationships with other peers from around the world.

Approximate Cost
Breakdown:

Conference Registration Fee:
\$xxx Airfare / Taxi \$xxx Hotel:
\$xxx ____ \$xxx

The DNAnexus Connect Conference will provide great value to us. I can listen and learn from respected researchers from major universities, hospitals and companies presenting cutting-edge research. I will network with other experts from around the world and gain knowledge in the fast moving landscape of biomedical research.

Please let me know if you have any questions. I appreciate your consideration of this request and I look forward to your reply.

Kind
Regards,